Berkeley Law
EVENT WASTE DISPOSAL GUIDE
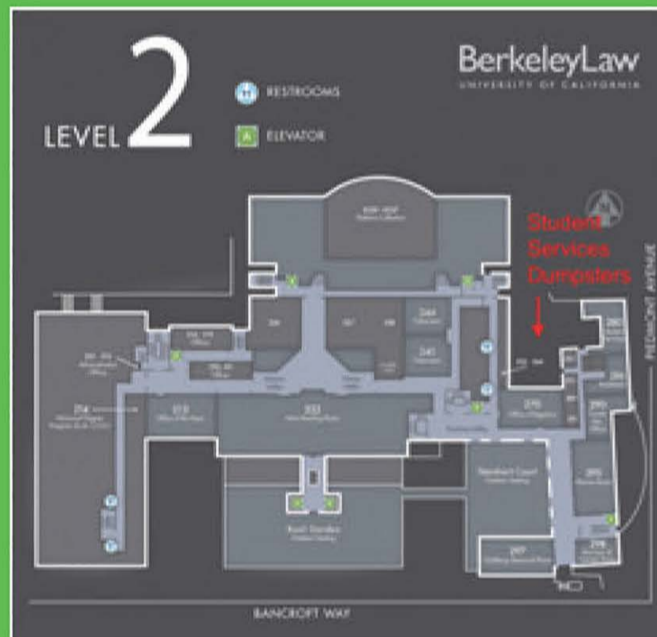
Before your event

1. When ordering food, consider the waste footprint of your event. The idea is to buy food from restaurants/caterers that use compostable and recyclable packaging. Compostable =any food soiled paper/cardboard (i.e. pizza boxes, paper boxes/bags), compostable sandwich containers (i.e. from Zeb). Recyclable= aluminum trays (i.e. Thai food trays, burrito trays).

2. Consider providing compostable plates and utensils for your event. Available at Whole Foods (Ashby and Telegraph) and Berkeley Bowl (Shattuck and Oregon), among other places.

3. Designate someone in charge of making sure the room is clean at the end of the event. Cleaning supplies are provided in every classroom in black, plastic crates.

At the event

5. Make an announcement at the event informing attendees how to separate and dispose of food waste, particularly what waste is compostable and recyclable.

6. Take all leftover food waste to the large compost and recycling receptacles located in the main hallways. If these receptacles are full, take the leftover waste to the garage compost/recycling or in the waste yard outside of Student Services. You can exit through the hallway by the lockers on the first floor and walk along the building towards your right.

After the event

7. Campus staff advises disposing or packaging of all leftovers immediately after your event. If leaving leftovers in the student center kitchen, please put somebody in charge of returning to the kitchen to clean up leftovers by 5pm. This means placing any remaining leftovers in the fridge (label with date) and properly disposing of any food waste at the outside dumpsters.

LEVEL 1 — BerkeleyLaw, UNIVERSITY OF CALIFORNIA — RESTROOMS, ELEVATOR — North Addition Garage Dumpsters

LEVEL 2 — BerkeleyLaw, UNIVERSITY OF CALIFORNIA — RESTROOMS, ELEVATOR — Student Services Dumpsters

Compostable

Pizza Boxes	Gregoire's (but not plastic container inside box)	ECO-ware (look for "compostable" label)	Compostable Utensils (look for "compostable" label)	Recycling Symbol

Recyclable

Tin Food Trays (RINSE PLEASE)

Clam Shell (Subway sandwiches/large cookie trays, salad bowls) look for the recycling symbols — 1, 2

Trash

Non-compostable Silverware Plastic Container look for the recycling symbols — 3 - 6

Reusable