

Berkeley Law

VISITING SCHOLAR / VISITING STUDENT RESEARCHER AGREEMENT

The University of California, Berkeley School of Law, welcomes your interest in our Visiting Scholars Program, which aims to facilitate the residency of distinguished scholars from varied academic institutions and accomplished professionals whose expertise is the focus of their research projects. Program participants will be granted access to basic campus resources to fulfill their research objectives and are encouraged to participate in Berkeley Law's vibrant academic life and programs.

Visiting Scholar / Visiting Student Researcher positions are *non-employment/non-compensated appointments* to further their personal research projects. Visitors must be self-supporting, and provide evidence of adequate support from external sources for living expenses and health insurance while in Berkeley. Admission of visiting scholar/visiting student researchers to the Program must conform to the U.S. Federal, California State, and, University of California requirements, policies, and procedures.

ADMISSION APPLICATION, DECISIONS, GUIDELINES, AND POLICIES

AUTHORITY TO APPOINT

- Interested Visiting Scholars candidates may apply for Spring admission between June 1 and August 1, and Fall admission between January 1 and March 1. We have a strict application deadline policy and are not able to accept late applications.
- All applicants must meet specific requirements to be eligible for a Visiting Scholar or Visiting Student Researcher position at UC Berkeley, such as income and funding, health insurance, English language proficiency, visa type, and academic history.
- The Berkeley Law Visiting Scholars Program determines admission or reappointment decisions; please note that an acceptance email from the hosting department will detail next steps in the admission process. A confirmation from a professor, or emails from other departments does not signify that an applicant has been formally accepted to the Visiting Scholars Program.
- No person may be appointed as a visitor if they have an active appointment or current employment with the University of California.
- The number of applications we receive far exceeds the number of visiting scholars the law school can accommodate. We cannot reconsider applications once rejected, and admissions decisions are final and non-negotiable.
- We cannot provide justification to individual applicants in the case of unfavorable admission decisions.

CONDITIONS OF APPOINTMENT

- The process to obtain the J visa ranges from 2 to 6 months; please submit application and supporting materials as soon as possible.
- Scholars must provide advance notice of late arrival or early departure.
- Visitors must have enrolled or waived enrollment in the Visiting Scholar injury and Sickness Insurance Plan through Garnett-Powers & Associates. If the visitor has insurance with comparable coverage, please contact the insurance agent to waive this requirement. Visitors may begin enrolling 30 days before the effective date of the appointment. Dental Insurance is optional.
- Visiting Scholars are considered guests of the University. Service as a Visiting Scholar or Visiting Student Researcher is neither employment nor enrollment as a student at the University of California. 1) A Visitor will not have employment (including as a contractor), including a teaching appointment with the University of California. 2) A Visitor will not be a current UC student.
- As non-employees, visiting scholars or student researchers are not entitled to salary, stipend, compensation, benefits, housing, full-time, or part-time positions during the visit period.
- Research Scholars are accepted for the conducting of their own research. Berkeley Law does not offer scholars an option to teach an elective course. They may audit (for no credit) one course at the Law School per semester per the instructor's approval, noting that non-Law School courses are not available to audit.
- The Visiting Scholars Program is not a scholarship or fellowship program; there are no forms of awards or funding for scholars to conduct research at Berkeley Law.
- Upon completing the Visiting Scholar / Visiting Student Researcher appointment, the individual cannot be appointed as a postdoctoral fellow or postdoctoral fellow research associate.
- Budgetary restraints prohibit us from providing scholars with copying or secretarial services.
- Program alterations will be posted on the website as they occur.

TERMS OF APPOINTMENT

- Each appointment or reappointment with a visiting title shall be for a specified term, not exceeding one year. The total period of consecutive service with a visiting title shall not exceed two years and counts toward the service limitation explained in general UC policy.
- The Berkeley Law Visiting Scholars Program official will review each application and extension request case by case; approval of an appointment or an extension request is not guaranteed.
- A predominantly virtual exchange program is not permitted. During the visit, one to two telework days are allowed per week until June 30, 2023.

PROGRAM FEES

Application Fee

- Effective June 1, 2022, a non-refundable application fee of US\$250 is required for applying to the Berkeley Law Visiting Scholars Program.
- The non-refundable reappointment application fee is US\$125 (up to 6 months) and US\$250 (up to 1 year).

University Services Fee, J-1 Services Fee, and Residence Fee

- All applicants agree to pay the required fees (VSPA University Services Fee, Berkeley Law Residence Fee, and J-1 Services Fee) upfront upon provisional. Fees vary depending on the visiting scholar's appointment terms.

REFUND / REIMBURSEMENT POLICIES

- Fee payments will not be refunded unless applicants are not eligible to join the program after a final review of their application.
- J-1 services and FedEx fees will not be refunded after J1/J2 visas are issued.
- A visitor is bound by the rules and policies of the University of California. If your appointment is eligible for reimbursement, please present appropriate receipts and all backup documents of evidence of payment. All expenses must be actual research-related expenses for official University business. Non-J1 or J2 visa holders are not eligible for funding or reimbursements.

ACKNOWLEDGMENT OF THE ABOVE THE TERMS OF APPOINTMENT, POLICIES, AND GUIDELINES

*** I acknowledge that I have read and understand the terms of the appointment and accept the policies and procedures of being a visiting scholar/visiting student researcher at Berkeley Law.**

VS/VSR Name (Please Print)

VS/VSR Signature

Date: _____