Berkeley Law 2022 FIP Program Details

Timeline
Employer Registration Deadline: **July 29, 2022**
Employers Receive Interview Date or Resume Collect Confirmation: **Rolling basis**
Student Application Period: **August 5 – 18, 2022**
Resume Collect Employers Receive Applications: **August 19, 2022**
Employer Preselection Period: **August 19 – 26, 2022**
Students Accept/Decline Interview Invitations: **August 29 – 31, 2022**
Employers Receive Interview Schedules: **September 1, 2022**
In-person or Virtual On-Campus Interviews: **September 6– 23, 2022 from 9:00 am to 5:00 pm PST**

Location
Interviews will be held either virtually through online video platform, Flo Recruit, or in-person at Berkeley Law. **All interviews will be held in Pacific Time (PST)**.

How to Register
Complete your online registration via b-Line. The deadline to register is **Friday, July 29, 2022**. **On b-Line you will be required to complete feedback forms for the previous FIP before being permitted to submit your schedule request through b-Line.**

How to complete your registration on b-Line:

1) **Login to b-Line**, your username is your email address, or the email address of the account holder. If you have forgotten your password, click on the “Forgot my Password” link. If you have never used the b-Line, click on the “Register” link.

2) Click on the “OCI” link in the sidebar menu.

3) Then click on the “Submit Schedule Request” link.

4) Make sure the “2022 FIP” is selected in the session drop-down menu. Employers who register for the FIP program will be able to sign-up for the following two schedule types:

   - **Resume Collect** - the school would still manage the application process for employers, but employers would work directly with selected candidates to determine when and how interviews would take place.

   - **Interview [Virtual or In-person]** - the school would manage the application and scheduling process for employers to conduct video or in-person interviews. If you choose this option, you will need to respond to the survey question in the registration form asking if you would prefer to have an in-person, or virtual interview schedule. **If you choose to have a virtual interview schedule**, the default platform we will be using is our Flo Recruit video interviewing platform, if you need to use your own interviewing platform, please contact Liz Granlund at egranlund@law.berkeley.edu to coordinate.

5) Complete the rest of the schedule request form, and make sure to include the correct office locations you are interviewing for in each registration. If you have questions about this, please feel free to email me.
6) Hit the “Submit” button once your registration form is finalized.

**Registration Fees – For Private Sector Participants Only**

Law firms/Corporations of:

**50 attorneys or fewer (total in organization)** - $325 per interview schedule, per day

**51-100 attorneys (total in organization)** - $675 per interview schedule, per day

For cancellations prior to August 18, there is a non-refundable fee of $50 for employers of 50 or fewer attorneys; $150 per schedule for employers of 51 or more attorneys. Refunds are not provided for cancellations after August 18.

**Public Interest/Public Sector (Government) Employers**

Public interest employers and government agencies are not charged a fee for participating in the program.

**Ground Rules for Participating**

By registering to participate, employers agree to the following:

**No Pre-Screening, or Advance Copies of Transcripts**

Transcripts are not made available prior to the interview. Nor do we permit employers to request that students provide them in advance. However, they will be provided on the day of your scheduled interviews through the Flo Recruit platform, or by the student if you are having in-person interviews.

**Berkeley Law Policies**

- Non-Discrimination Policy
- Grading Policy
- Recruiting Policies