

**SUBMIT FORM TO:**

University of California, Berkeley, School of Law  
270 Simon Hall  
Berkeley, CA 94720-7200  
Phone: (510) 642-2278 Fax: (510) 642-2277  
Email: registrar@law.berkeley.edu

**REQUEST FOR LAW SCHOOL TRANSCRIPT (PAPER COPY ONLY)**

NAME: \_\_\_\_\_ Cal ID #: \_\_\_\_\_  
Last, First Middle

ADDRESS: \_\_\_\_\_ Phone: \_\_\_\_\_  
Street, Apt

\_\_\_\_\_ Date of Birth: \_\_\_\_\_  
City, State, Zip

EMAIL: \_\_\_\_\_ Previous names: \_\_\_\_\_

DATES OF ATTENDANCE AT BERKELEY LAW: \_\_\_\_\_ TO \_\_\_\_\_  
Month/Year Month/Year

CLASSIFICATION:  1L  2L  3L  LL.M.  J.S.D.  JSP  Special Status Year: \_\_\_\_\_

**OR**

DEGREE CONFERRED:  JD  LL.M.  J.S.D.  JSP  Other YEAR: \_\_\_\_\_

**SPECIAL REQUESTS: Any of these items may cause a delay in processing**

COPIES FROM STUDENT FILE:  Undergraduate Transcript  LSDAS Report  Non-Berkeley Law Graduate Transcript (unofficial)

Other: \_\_\_\_\_

**I ONLY wish to order a copy from my file, do NOT issue Law School Transcript**

HOLD FOR CURRENT GRADES (Allow 8 weeks after term ends)

HOLD FOR DEGREE POSTING (Allow 12 weeks after term ends)

HOLD FOR GRADE CHANGE/INCOMPLETE GRADE: \_\_\_\_\_  
Course name/Semester

HOLD FOR OTHER CORRECTION (Specify): \_\_\_\_\_

SPECIAL INSTRUCTIONS: \_\_\_\_\_

**DELIVERY: Please provide full mailing address, if applicable. If you would like expedited shipping services, please create a shipping label and include it in your request. We accept shipping labels from FedEx and UPS.**

Will pick up #\_\_\_\_transcripts (Photo I.D. required)

Mail #\_\_\_\_transcripts to the address below:

Mail #\_\_\_\_transcripts to the address below:

Recipients Name: \_\_\_\_\_

Recipients Name: \_\_\_\_\_

Company: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Zip: \_\_\_\_\_ Country: \_\_\_\_\_

**STUDENT AUTHORIZATION, SIGNATURE REQUIRED**

I CERTIFY THAT I AM THE STUDENT, AND I HEREBY AUTHORIZE UC BERKELEY School of Law TO RELEASE THE TRANSCRIPTS AS INDICATED

**SIGNATURE:**

\_\_\_\_\_

**DATE:**

\_\_\_\_\_

*Transcripts are protected under the Family Educational Rights and Privacy Act and cannot be faxed or sent electronically.  
Official transcripts should be mailed directly to third parties.*