Federal Bureau of Prisons

Metropolitan Detention Center
Los Angeles, California

Obtaining Records and Information
MDCLA

• Administrative Mission

• Pre-trial Inmates
  ▪ Who has legal custody?
  ▪ Exception
Competency Evaluations

18 U.S.C. §§ 4241, 4242, 4244
- Court order(s)
- Time frames

Call us, we have samples!
Visiting Procedures

• Social Visits for GP Inmates
  ▪ Conducted in visiting room
  ▪ Exception: Televisiting for disruptive inmates
    - Monitored via video

• Legal Visits for GP Inmates
  ▪ Conducted in private rooms within visiting room

• SHU Inmates
  ▪ Televisiting
  ▪ No-contact room
Proffers

• Requirements for Request
  ✓ Name, Register Number of Inmate
  ✓ Meeting Participants
  ✓ Date, Time, Length of Meeting

• Limitations
Inmate Telephone Calls

• Monitored
• Unmonitored
  ▪ GP inmates have access to FPD phone
  ▪ Can make a request through Unit Team
• SHU Inmates
  ▪ Unlimited legal calls
    ○ Need to make request
  ▪ Social calls
    ○ What is the inmate’s classification?
Separation Requests

- Written Request
  - Be specific
  - Include Inmate Name and Register Number or other Identifying Information
- Effective for all inmate movement
- To make request, contact:
  - USMS
MEDICAL ISSUES:

- Complaints about medical care
- Medical records
- Contractors, scheduling
- Responses to Ex Parte Applications
- Court appearances
MEDICAL ISSUES:
Attempts at Resolution

- (Formal) administrative remedies? Sick call?
- Non-public information

MDC receives complaint:
- Same responses
MEDICAL ISSUES: Medical Records

Dental, Medical, Mental Health

- **AUSA:**
  - Law-enforcement request
- **Defense Counsel:**
  - Inmate request
  - FOIA
  - Request through AUSA
  - Subpoena (*Touhy*)
  - Court Order (last resort)

(Telling us why, not just what you need helps us help you.)
MEDICAL ISSUES: Contractors

• Inmates are referred to outside providers for many procedures

• Providers dictate their own availability

• Safety and security reasons prohibit sharing exact outside appointment dates

• BOP HAS NO LEGAL AUTHORITY OVER PROVIDERS
MEDICAL ISSUES:
Ex Parte Applications/Court Orders

- Call BOP!
- Appropriate response
MEDICAL ISSUES:
Court Appearances
### Document Requests: What documents exist?

**BOP & Inmate Records**
- Paper
- Electronic

**Inmate Communication with the Outside World:**
- Visiting
- Telephone Calls (previous 6 months)
- TRULINCS (previous 6 months)
- U.S. Mail (rarely)
Document Requests:
What can you request by letter?

- Almost all BOP records
- Inmate records
  - Administrative
  - Medical / Dental / Mental Health
  - Electronic Messaging

Subpoena is required **only** when requesting copies of recorded inmate telephone calls
Document Requests: SUPBOENAS

Content

- Direct to “Custodian of Records”
- Inmate name, register number, start/end date of calls (cannot be prospective), phone numbers (if applicable for request or exclusion)
- Agent Name/Telephone Number
- Do not subpoena emails

Service Alternatives

- Drop off at the front desk
- Fax to SIS Dept.

What happens next?
SENTENCING ISSUES

DANGER AREAS

• Sentencing Credits
• Concurrent / consecutive with state / federal sentences
• Location / jurisdiction for incarceration
• Residential Drug Abuse Program (RDAP)
• Restitution
  ▪ Before you agree to anything,

CALL US FIRST!!
Contact Information

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