



CDO: Upcoming Deadlines and Reminders

tgalligan@law.berkeley.edu <tgalligan@law.berkeley.edu>

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We hope you all are having an enjoyable break from classes.

Below are some reminders of upcoming WIP deadlines, resources, and upcoming programs. Before we list them, however, we wanted to make sure you were aware that additions/changes to 2021 WIP schedules will be posted directly to the **“2021 WIP Updates” section of b-Line’s Announcements**, which are at the top of b-Line’s homepage. Be sure to check it regularly. For example, just this morning we posted an Update that Greenberg Glusker, a full service firm based in LA, had been added to the 2021 WIP Resume Collect session.

Upcoming Deadlines

1. The deadline for **uploading** your resume and any **additional documents** for each employer on your schedule that made a request for additional documents is **5:00 PM PT on January 5th, 2021**. Please refer to [this email](#) for more details, as well as [here](#) for an instruction guide that will take you through the process of uploading and attaching the combined document to each of your bids.
2. The deadline for applying to employers participating in the **2021 WIP Resume Collect** is **5:00 PM PT on January 5th, 2021**.
3. The deadline for **cancelling WIP interviews** online is **5:00 PM PT on January 8th, 2021**. **After that, cancellations will only be accepted for emergencies and only by contacting me (tgalligan@berkeley.edu), not the employer, directly.** Unexcused failures to attend will put your remaining interviews at risk. To cancel an interview, go to the “Scheduled Interviews” page and click on the date associated with the interview you wish to cancel. Click the “Cancel Interview” button to cancel the interview.

Remember that **you are not free to give away your interview slot to any other student, nor to trade slots**. However, if an unexpected conflict arises before January 8th, you can seek permission to switch your time slot with any other willing student who is on your same schedule with the same employer (firm and office). Details for how to do this are on page 17 of the WIP Guide, which is located in the Documents Library of b-Line. **It will not be possible to process a time slot switch after 5:00PM PT on January 8th, 2021.**

4. The deadline for signing yourself up for open interview slots is **5:00 PM PT on Friday, January 8th, 2021**. See [our previous email](#), as well the “Open Interview Sign Ups” section of the WIP Guide for details on how to sign up. There are still some open slots, particularly with some firms in Silicon Valley, Orange County, Boston, and Denver, as well as the only WIP in-house opportunity, HP, which has a great summer program and makes permanent post-grad offers to its summer associates. This year, in particular, students should be casting as broad a net as possible.

Remember to check the employer details and permitted prerequisites of an employer (e.g., technical background or degree/demonstrated interest in tax/language) before signing yourself into an open slot. If you don’t meet a permitted prerequisite, don’t sign up. If you already did, please cancel it.

Reminders

1. Consider applying to positions outside of WIP. Some employers who are not participating in either WIP or Resume Collect have posted summer associate openings in the Jobs section of b-Line, so be sure to check

there periodically. Given the continuing uncertainties around BigLaw hiring, you ought to be thinking about -- and pursuing -- all your alternatives.

2. Mark your calendar for the **WIP Interview Workshop**, which will be held on **Monday, January 4 from 11 am - 1 pm PST**. Feel free to submit questions about WIP interviews in advance using this [Google Form](#), and we will do our best to answer them at the workshop.

Join the meeting [here](#).

3. The **WIP Virtual Mock Interview Program is currently filled**, but if you would like to participate and haven't already secured a spot, please email smkahn@law.berkeley.edu to be added to the waitlist.
4. Remember that all our previous WIP related emails can be found in [our Email Archive](#). In particular, our [12/18 email](#) contains links to some useful interview prep resources and WIP attire tips. In addition to the Email Archive, our [Private Sector Employer Events and Resources](#) and [Diversity Opportunities](#) page are continually being updated.

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