



CDO: Winter Interview Program (WIP, formerly EIW) Preparations

tgalligan@law.berkeley.edu <tgalligan@law.berkeley.edu>

Tue, Sep 8, 2020 at 8:47 PM

Dear 2Ls:

We hope you had a good long weekend. Some of your classmates have been asking what they could or should be doing now and throughout the rest of the fall semester to prepare for WIP, which focuses on large law firm summer job recruiting. Below are some suggestions, but before we list them, we wanted to make you aware of a couple of logistical details. WIP will be entirely remote (via a web-based platform). Interviews will take place from January 12th to 15th between 9 a.m. and 5 p.m. Pacific time. We will be strongly encouraging employers to hold callback interviews - the majority of which will take place during the two weeks following WIP - remotely and to be respectful of students' commitments to attend classes during that time.

ACTION ITEMS

1. If you have not already done so, **update your resume** to include your 1L Summer job and 2L Fall activities and send it to career@law.berkeley.edu by no later than **Monday, September 14th**. That sounds very early, but it will ensure that your resume gets our undivided attention and that we will be able to return it to you before we start meeting with 1Ls in early October. When submitting your resume, please use "2L WIP Resume Review" in your subject line and include in the body of the email some information about your geographic preference(s) and practice area preference(s). If you have not ever had your resume reviewed by us, please review our [Resume Guide](#) and samples before submitting. We have also created a FAQ, which you can find [here](#), to help with describing summer employment affected by the COVID-19 crisis.
2. **Review our 2L Summer Job Search video**, which contains details about timelines (not just for WIP type employers, but also for others), what we anticipate in light of the COVID-19 crisis, and how you can be as compelling a candidate as possible for the types of jobs you are pursuing.
3. **Clarify your practice area interests**. My [July 30, 2020 email](#) (which you can find in [our Email Archive](#)) contains a series of useful links and details as to why it's important to have this figured out sooner rather than later. We will be hosting a program on the differences between litigation and transactional (or corporate) practice on Friday, September 18 at 12:50pm. See [here](#) for details and registration instructions.
4. **Research employers**. We linked to several law firm research resources in our [August 4th email](#). The key ones are: our [How to Develop a List of Employers video](#), our [How to Research a Particular Employer video](#), and our [one pager](#) as well as our more detailed [Research Guide](#).

It is too early to know exactly which employers will be participating in WIP, but the list of Berkeley Law's large law firm participants does not change that much from year to year. For now, you can use the list of "EIW 2019 Schedules -- Sorted by Location," which you can find in the b-Line Documents Library (click on Resources from the b-Line homepage).

As for employers that are not expected to be in WIP, we will be sending an email out about the process and timing for reaching out to them soon. Employers that are participating in WIP are subject to our [Recruiting Policies](#), which, like similar policies at many of our peer schools, restrict them from interviewing before or outside of the WIP process and timing.

5. **Bookmark and regularly (weekly?) check our [Law Firm Announcements](#) webpage.** We don't push out every law firm event/program/informational announcement we receive because your inbox would soon be filled. Instead, we post them to this webpage as we receive them.
6. **Regularly checking the job postings in b-Line** for non-WIP summer 2021 opportunities.

NOTE: If you are committed exclusively to PIPS opportunities and have no interest in receiving information that relates only to private law firm recruiting, you can opt off the email list we will use to send such information by simply replying to this email.

Let us know if you have any questions. We continue [to be available](#) throughout the fall semester and beyond.

Terrence J. Galligan

ASSISTANT DEAN

[\(510\) 642-7746](tel:(510)642-7746)

[\(510\) 643-5370](tel:(510)643-5370) (FAX)

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