



CDO: Suggested Action Items

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As we mentioned in [previous emails](#), the application period for our Fall (Semester) Interview Program (FIP) interviews (with public interest, government and small firms) will open up next week. The actual interviews will start in exactly one month. Our Winter Interview Program (WIP, formerly EIW), which focuses on large, corporate defense side firms, is further off. However, there are things you can be doing now to help you prepare for both interview programs and your 2L summer job search.

1. **Sign up today for a mock interview.** There is still some space. Instructions for signing up, completing a summer evaluation, and uploading your resume (a required prerequisite) are in the Announcements section of the [b-Line](#). If you are having

issues with signing up, please contact [Liz Granlund](#).

2. **Review the list of employers participating in FIP.** The application window is August 3 - August 16. You apply via [b-Line](#) (password to access b-Line from the CDO webpage is **cdoaccess**). [Click here](#) for application instructions.

3. **Bookmark and regularly check our [Employer Announcements](#) webpage.** We don't push out every employer event/program announcement we receive because your inbox would soon be filled. Instead, we post them [here](#). As we move into the fall semester, they are likely to be more from law firms holding virtual networking receptions, but we post all sorts of announcements from all types of employers there.

4. **Update your resume and submit it for review.** Add your summer job and send it to career@law.berkeley.edu. Please let us know the kinds of 2L summer jobs you are pursuing (e.g., non-profit organizations, government agencies, private public interest firms, Big Law, etc.). If we have not reviewed your resume before, please consult our [Resume Guide](#) before submitting an updated draft. We have also created a FAQ (see attachment) to help with describing summer employment affected by the COVID-19 crisis.

5. In addition to participating in our interview programs, you should also be **regularly checking the job postings** in [b-Line](#) to for non-OCI summer 2021 opportunities.

6. If you haven't already, **watch our overview video of the [2L Summer Job Search](#).**

7. If you are committed exclusively to PIPS opportunities and have no interest in receiving information that relates only to private law firm recruiting, you can **opt off** the email list we will use to send such information by simply replying to this email.

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Pronouns: she / her / hers



[CDO] FAQ-Resume Updates for Summer 2020 Jobs.pdf

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