

Return to:  
UC Berkeley School of Law  
Office of the Registrar  
270 Simon Hall

Email: registrar@law.berkeley.edu  
Phone: (510) 642-2278  
Fax: (510) 642-2277

**LL.M. ACADEMIC RULES PETITION**

FALL 20\_\_

SPRING 20\_\_

Name \_\_\_\_\_ Cal ID# \_\_\_\_\_  
PRINT Last First Middle

Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**OVERLOAD/UNDERLOAD**

A standard course load consists of 10-16 units. You may not enroll for fewer than 10 units or more than 16 without obtaining prior permission from the ADP Office and the Dean of Students.

OVERLOAD: An acceptable overload consists of 17 units and requires an explanation of the reasons for your request. A student cannot take more than 17 units in a semester per ABA guidelines.

UNDERLOAD: If you are petitioning to enroll in less than 10 units, explain your reasons for requesting an underload below or on an attached sheet.

Number of total units requested: \_\_\_\_\_

Reasons (you may attach a statement): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**WAIVER OF ACADEMIC RULE**

I wish to apply for a waiver of the following Academic Rule:

\_\_\_\_\_

Reasons (you may attach a statement):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**LL.M. STUDENTS MAY NOT TAKE MORE THAN FOUR (4) UNITS OF NON-LAW/NON-CLASSROOM COURSES.**

What is the total number of non-law school and non-classroom (Law 297-299, Journals, Externships, Field Placements, and Competitions) units you have taken overall? \_\_\_\_\_

**RECEIVE CREDIT FOR NON-LAW COURSE on UC Campus**

You may petition to receive a maximum of four (4) units toward the LL.M. for courses outside the Law School. Any credit received will be counted in the maximum four (4) units allowed for non-law/non-classroom credit. You must enroll in the non-law course for a grade and receive at least a B. Courses taken outside the Law School will not be counted toward the calculation for Dean's List.

**Non-Law courses:** To request to receive credit for graduate courses outside the Law School, you must attach a statement demonstrating a specific curricular or professional connection between the course and the LL.M. program. In some cases, the credit received may be less than that granted by the campus department. Generally, no credit will be granted for 290 series courses outside the Law School. .

Campus department: \_\_\_\_\_

Course number, title, units, semester: \_\_\_\_\_

\_\_\_\_\_

**Please provide your statement demonstrating a specific curricular or professional connection between the course and the LL.M. program below:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This Petition is GRANTED/DENIED.

The student has been notified:

By: \_\_\_\_\_  
LLM Advanced Degree Office

Date: \_\_\_\_\_ Initials: \_\_\_\_\_

By: \_\_\_\_\_  
Annik Hirshen, Dean of Students, or designee

Recorded: \_\_\_\_\_  
Carol Rachwald, Registrar

Date: \_\_\_\_\_