# EIW Interview Attire: Shopping Basics

Career Development Office University of California, Berkeley, School of Law

## Why Should I Read This?

#### Because . . .

- You want to know what will be expected by employers at EIW and callbacks.
- You want to learn common attire-related vocabulary.
- You want some tips for suit buying.

**NOTE**: Law is still a conservative industry so the attire advice is also conservative.

## Interview Attire

Standard attire for law firm interviews is business formal.

- This is the most strict and conservative work place attire.
- Your goals should be to look polished and professional -not unique, cute, memorable or trendy.
- Your interviewer should remember you for your personality and answers to questions -- not your attire.

## What to Wear [1]: Suits Sold In a "Men's" Dept.

A suit jacket and suit pants that match in fabric and color.

A button-up, straight-collared, long-sleeve shirt in white.

A **tie** that extends to your belt. Avoid unconventional patterns, fabrics and colors.

Did you know?

A belt in black or brown.

Dark socks.

A **button-up shirt** is a shirt that buttons all the way up the front of the shirt. This is also referred to as a button-front shirt.

A **button-down shirt** is a shirt with two buttons that connect the collar to the shirt. This is in contrast to a straight-collared shirt.

Loafers or Oxfords with non-rubber soles in black or brown.

## What to Wear [2]: Suits Sold In a "Women's" Dept.

A suit jacket and a knee-length suit skirt that matches in fabric and color.

A **button-up, straight-collared shirt** in white, a **blouse** in a light color or simple pattern, OR a **shell** in a light color or simple pattern.

Closed-toe heels (low to moderate) or flats in a dark color.

Pantyhose in a solid nude or dark color. (optional)

## What to Wear [3]: Suits Sold in a "Women's" Dept.

A suit jacket and suit pants that match in fabric and color.

A **button-up, straight-collared shirt** in white, a **blouse** in a light color or simple pattern, OR a **shell** in a light color or simple pattern.

Closed-toe heels (low to moderate) or flats in a dark color.

Pantyhose in a solid nude or dark color (optional).



# What to Wear [4]: Suits Sold in a "Women's" Dept.

A **suit jacket** plus a **knee-length sheath dress** that <u>matches in fabric and color.</u>

A sheath dress is essentially a tank dress in suiting fabric.

It consists of a simple cut that fits close to the body.

This is the only appropriate dress for an interview.

his is a sheath.

Closed-toe heels (low or moderate) or flats in a dark color.

Pantyhose in a solid nude or dark color. (optional)

## More Information on Suits

A dark-colored suit in **black, charcoal gray, or navy blue** is standard.

A suit in a **solid color** is more versatile and cost-effective than a suit with a pattern.

Select a **single-breasted suit** (i.e. one vertical line of buttons down the front of the jacket) rather than double-breasted (i.e. two lines of buttons).

**Buttons should be the same or a similar color** as the rest of the suit. Avoid shiny, metallic or contrasting buttons.

## Accessories

**Ties** should be **solid** or have a **small**, **simple pattern** (e.g stripes or geometric shapes) in a **classic color and fabric**. Reds and blues are the most traditional tie colors.

Belts, socks and shoes should not be distracting in color.

If you plan to wear a watch or jewelry, keep it simple and classic.

There is <u>no</u> need for a pocket square.

## Shopping

You do NOT need to spend a lot of money to look professional. In other words, there is <u>no</u> need to buy an Armani suit or Tory Burch tote.

Shop early enough to **get your suit tailored**. It's rare that a suit will actually fit well right off the rack.

**Buy for your widest body part** (e.g. shoulders, hips). It is easier to bring clothes in than let seams out.

**Stand and sit when trying on suits**. Make sure pants fit comfortably. For skirts and sheath dresses, pick a longer length if the hem goes up too much when you sit down and/or cross your legs.

## Need Help?

Many stores will have sales staff that can help you with buying a suit. However, you should tell them it's for an **interview in a formal,** conservative industry and be clear about your budget.

If you have any questions about your attire or accessories, or want us to review a picture of your EIW outfit, please **reach out to a Private Sector attorney-counselor**. We'd be happy to help you!

# <u>A Visual Guide to</u> <u>Check Your Understanding\*</u>

\* We have attempted to be inclusive with the images used. However, the vast majority of media images of formal interview attire does not reflect the diversity of our student body.



- Non-traditional collar.
- Non-traditional closure.
- Ruffles may appear immature.
- Skirt is very short.





- Non-standard collar.
- Contrasting buttons.
- Suit color is too light.





• Suit color is too light.





 Your suit jacket should be the same color and fabric as your suit bottom.





- Suit jacket should be the same color and fabric as dress.
- Suit color is too light.
- Pattern is not appropriate.
- Open-toed shoes.





- Non-standard collar.
- Buttons have shiny rim.





- No tie.
- Vest too formal.





- Bow tie v. Neck Tie
- Shoes have rubber sole.



Suit color.





Blue is too bright.





- Shirt pattern.
- No tie.





• Distracting suit pattern.





- Suit jacket should be the same color and fabric as pants.
- Avoid shiny collars.

