Spring 2016 Volunteer Internship

The San Francisco Immigration Court is hiring volunteer (unpaid) law student interns for Spring 2016. All law students who are United States citizens are eligible to apply. Prior knowledge of immigration law is helpful, though not necessary; however, strong research and writing skills are required. Those selected as law interns gain an understanding of immigration law and procedure as it relates to removal and deportation issues. Interns become familiar with the Immigration and Nationality Act, the Code of Federal Regulations, and immigration case law set forth by the Board of Immigration Appeals and the federal courts.

Typical assignments include drafting decisions on applications for asylum, researching and writing memoranda on whether a particular criminal offense renders a person subject to removal, and drafting decisions on motions to reopen in which a final order has been issued. In every assignment, law interns research and apply immigration statutes, regulations, and case law, thus increasing their familiarity with the field of immigration law and allowing them to exercise their research and writing skills. All interns work under the supervision of a staff attorney.

Interns are expected to work a minimum of 14 hours per week for a minimum of 12 weeks. If you are interested in a volunteer internship at the Immigration Court, email or mail your résumé, transcript (official or unofficial), a writing sample (7-10 pages), and three references, with a cover letter indicating why you are interested to:

Anna von Herrmann, Attorney Advisor
Executive Office for Immigration Review
100 Montgomery Street, Suite 800
San Francisco, California 94104
Anna.von.Hermann@usdoj.gov
(415) 315-4614

The deadline for receipt of applications is Friday, September 25, 2015, at 5:00 p.m. Incomplete applications cannot be considered.

Note: All interns at the Court must be United States citizens, enrolled in law school at the time of their application and their internship, and must successfully complete an FBI background check before beginning their internships. For more information, see http://www.justice.gov/legal-careers/job/law-student-volunteer-academic-year-14.