**UC Berkeley Law - New Business Practicum**

**Potential New Case - Intake Summary**

*In order to review your request for consultation through the Practicum, we need to know more about your business and the possible legal/MBA issues involved. Please complete this form and return it to Supervising Attorney William Kell at* [*wkell@law.berkeley.edu*](mailto:wkell@law.berkeley.edu) *as soon as possible. Please note: All information provided will be treated as strictly confidential, regardless of whether the Practicum accepts your case.*

**Business Name:**

**Entrepreneur(s) & Contact Info:**

**Brief summary of business’s objectives and current activities:**

**Development plans for this year, near future, and long-term:**

**Other important players/stakeholders/adversaries/competitors to note:**

**Please identify areas where you might need legal assistance at this time (check all that apply):**

Choosing a Legal Entity

Forming a Legal Entity

Setting up a Board/Advisors

Using Equity Compensation

Investor Relationships

Debt Relationships

Founders’Agreements

Legal Input re: Bus. Model

IRS/Tax Exempt Rules

Tax Exempt Applications

Importing/Exporting

Immigration Issues

Consumer Relationships

Terms of Use/Privacy Policy

Supplier Relationships

Creating/Using Contracts

Copyrights/Trade Secrets

Trademarks

Managing Risks

Regulatory Issues

Employment Issues

Using Independent Contractors

Using Volunteers/Interns

Training re: Common Legal Issues

**Please include any additional information about your legal needs here:**

**Other needs identified (e.g., finding capital, business planning, human resources):**

**Have any filings been done, or agreements entered into as yet? (Please describe):**

**The Practicum assists businesses that are unable to afford legal help. Please describe your current resources and ability to afford counsel. Is any other lawyer/firm involved at this time?**

*\* Feel Free to Attach Additional Materials – All Information Will be Treated as Confidential \**

*THANK YOU!*