



**The State Bar of California**  
**Office of Admissions – PTLS Program**  
 180 Howard Street • San Francisco, CA 94105-1639  
 (415) 538-2117 • [ptls@calbar.ca.gov](mailto:ptls@calbar.ca.gov)

**Practical Training of Law Students Program  
 Declaration by Dean of Law School**

(APPLICATIONS MUST BE TYPEWRITTEN OR LEGIBLY PRINTED IN INK.)

**1. STUDENT INFORMATION**

Student Name: \_\_\_\_\_

Graduation Date: \_\_\_\_\_ Admissions File No.: \_\_\_\_\_

**Required Courses: Pursuant to Rule 3.2**

Student has successfully completed or is currently attending the following courses:

Civil Procedure:    Date Started: \_\_\_\_\_    Completion Date: \_\_\_\_\_  
 Evidence:            Date Started: \_\_\_\_\_    Completion Date: \_\_\_\_\_

**2. SCHOOL INFORMATION**

School Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

School Phone Number: \_\_\_\_\_ School Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

**3. DECLARATION**

**I declare under penalty of perjury under the law of the State of California that the following is true and correct:**

- This student has successfully completed one year of studies.
- This student is enrolled in the second, third or fourth year of school in good standing or has graduated from this law school.
- This student has either completed or is currently enrolled and attending courses in evidence and civil procedure.
- I shall immediately notify the State Bar, Practical Training of Law Students Program, Office of Admissions, in the event that the Certified Student no longer meets the requirements of Rule 3.2 of the Rules Governing the Practical Training of Law Students.
- I have no knowledge of facts or information that would indicate that the applicant is not qualified by ability, training, or character to participate in the activities permitted by the California Rules of Court, Rule 9.42, and the Rules Governing the Practical Training of Law Students.

Executed On: \_\_\_\_\_ Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_