Interdepartmental Application for UC Berkeley Graduate Students

Semester Fall/Spring __________
Deadline for filing this form with the Boalt Registrar’s Office: Monday of the second week of Berkeley classes.

Please PRINT clearly.

<table>
<thead>
<tr>
<th>Name: ____________________________</th>
<th>SID: ______________________- U or G</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last First MI</td>
<td>U or G circle one</td>
</tr>
</tbody>
</table>

CalNet User ID: ________________________________

Phone: ___________________ Email: ___________________________ Gender: M or F circle one

Home dept: ___________________________ Home dept. phone: ___________________

Boalt course you wish to take: *(Give title, course number, course control number and units)*

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Course #</th>
<th>Course Control #</th>
<th>units</th>
</tr>
</thead>
<tbody>
<tr>
<td>___________________________ Law ___________________________</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please give substantive reasons for taking this course:

________________________________________________________________________

________________________________________________________________________

Have you taken a course at Boalt before or are you petitioning to take other Boalt courses? If so, list courses, number of units, semester, and name of the instructor ____________________________

--------------------------------------------------

Note: Three signatures are required in this section.

**Home Department Approval:**

I hereby attest that the student named above is a member of this graduate department, is in good standing, and the course s/he would be taking will be counted toward their degree.

________________________________________
Please PRINT NAME of Head Graduate Advisor

________________________
DEPARTMENT & TITLE

________________________
Signature of Head Graduate Advisor Date

**Boalt Hall Instructor’s approval:**

The above-named student has my approval to take my course if there is room after the add/drop period ends.

________________________________________
Please PRINT NAME

________________________
Signature of Law Instructor

**Boalt Hall Dean of Students Approval:**

Annik Hirshen, Dean of Students Date
If approved, the Law School requires this course be added to your schedule by the 5th week of classes

Interdepartmental Application
UC Berkeley Graduate Students Only

1. Read these instructions, then fill out the reverse side.

2. UC Berkeley graduate students may take a law course at Boalt Hall if the course:
   * is not oversubscribed;
   * is related to your course of study and/or career goals;
   * is approved by your home department, the course instructor, and the Boalt Hall Dean of Students.
   You may not take more than eight total units at Boalt Hall as part of your graduate study.

3. The Boalt calendar does not always match that of the main campus. You are responsible for knowing Boalt dates and deadlines.

4. Check with your home department to insure that you may take a course at Boalt and to clarify how the units will be treated.

5. Obtain the signature approval of your department head or advisor.

6. At the first class meeting, inform the instructor that you wish to take the class and obtain his/her signature approval.

7. Bring this form with faculty signature to the Registrar’s Office, 270 Simon Hall, for signature of the Dean of Students.

8. If your application is approved, we will send you the Course Control Number either by phone or by email. This will not occur until two weeks after Boalt classes start. You should enroll in the course on TeleBEARS before the campus ADD Course deadline. If you decide to drop the course, you must notify the Boalt Registrar’s Office and drop the course on TeleBEARS before the Boalt DROP deadline. (Fall semester – Oct 1, Spring semester – Feb 20)

9. You must take the course for the grade option selected by the law school either for CR/NC or a grade. Most courses at the law school are offered for a grade. Refer to the Boalt schedule of courses for exceptions to the standard Boalt grading option.

10. You will need an exam number to take Boalt Hall exams. You may obtain your exam number here: http://www.law.berkeley.edu/php-programs/students/exams/index.php

11. You must take the final exam on the published date, time and place - NO re-scheduled exams will be allowed.

12. Law grades are posted to transcripts about six weeks after exams end. The Law grading system will be converted to the campus system on your official transcript. Your unofficial transcript on BearFacts may show the Law version of your grade.

Please sign here to indicate you have read, understood, and will abide by these instructions.

Student Signature ___________________________________________ Date _____________