ORDER OF MATERIALS FOR **CAMERA READY SERVICE**

| FRONT COVERS | Journal Name (Volum | ne/Issue): | | | |
|--|---------------------------|---|----------|--------------------|---------------|
| FRONT COVERS | | Please check ti | | | |
| Datable Front Cover | FRONT COVERS | | | | |
| PRONT PAGES (please include pages that are to be blank) page | | | | Ttopro. | 11100 |
| Type of front matter (is. Tables of Contents, Board of Editors etc.) | Inside Front Cover | | | | |
| Type of front matter (is. Tables of Contents, Board of Editors etc.) | FRONT PAGES (p | ease include pages that are to be blank) | | | |
| In the Internal pages | | type of front matter (ie, Table of Contents, Board of Editors etc.) | | | |
| III IV | i (first right hand page) | | | | |
| IV | | | | | |
| V Vi Vi Vi Vi Vi Vi Vi | iii | | | | |
| vi vii Image: contract of the page of the pa | iv | | | | |
| vii viii Image: contract of the contr | V | | | | |
| viii ix <td>vi</td> <td></td> <td></td> <td></td> <td></td> | vi | | | | |
| ix x Image: complete of the complete | vii | | | | |
| X | viii | | | | |
| ARTICLES - Page numbers to begin with page number Articles | ix | | | | |
| Articles Author Name Complete Pre-press by JCI Required 1 <t< td=""><td>X</td><td></td><td></td><td></td><td></td></t<> | X | | | | |
| Articles Author Name Complete Pre-press by JCI Required 1 <t< td=""><td>ARTICLES - Page</td><td>numbers to begin with page number</td><td>1</td><td></td><td></td></t<> | ARTICLES - Page | numbers to begin with page number | 1 | | |
| 2 3 3 4 4 5 5 6 6 7 7 8 8 9 9 9 9 9 9 9 9 | | | Complete | Pre-press Requi | by JCI red |
| 3 4 4 5 6 | _ | | | | |
| A | | | | | |
| 5 6 7 7 8 9 9 9 9 9 9 9 9 9 | 3 | | | | |
| 6 | | | | | |
| The state of the | 5 | | | | |
| 8 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 | | | | | |
| 9 0 BACK PAGES (please include pages that are to be blank) Page Type of back page (ie, ads, announcements, etc.) i (Next odd page) ii (Next page) iii (Next page) iii (Next page) iv (Next page) V (Next page) Vi (Next page) BACK COVERS Inside Back Cover Outside Back Cover Date Signed | | | | | |
| BACK PAGES (please include pages that are to be blank) Page Type of back page (ie, ads, announcements, etc.) i (Next odd page) ii (Next page) iii (Next page) iv (Next page) v (Next page) Vi (Next page) BACK COVERS Inside Back Cover Outside Back Cover Outside Back Cover | 8 | | | | |
| BACK PAGES (please include pages that are to be blank) Page Type of back page (ie, ads, announcements, etc.) i (Next odd page) ii (Next page) iii (Next page) iv (Next page) v (Next page) V (Next page) back COVERS Inside Back Cover Outside Back Cover Date Signed | 9 | | | | |
| Page Type of back page (ie, ads, announcements, etc.) I (Next odd page) II (Next page) III (Next page) IV (Next page) V (Next page) V (Next page) BACK COVERS Inside Back Cover Outside Back Cover Date Signed | 0 | | | | |
| Page Type of back page (ie, ads, announcements, etc.) i (Next odd page) ii (Next page) iii (Next page) iv (Next page) v (Next page) vi (Next page) BACK COVERS Inside Back Cover Outside Back Cover Outside Back Cover Signed | BACK PAGES (ple | ase include pages that are to be blank) | 1 | | |
| i (Next odd page) ii (Next page) iii (Next page) iiv (Next page) V (Next page) Vi (Next page) BACK COVERS Inside Back Cover Outside Back Cover Date Signed | Page | Type of back page (ie, ads, announcements, etc.) | | | |
| iii (Next page) iV (Next page) V (Next page) Vi (Next page) BACK COVERS Inside Back Cover Outside Back Cover Signed | | | | repro. | Tites |
| iv (Next page) V (Next page) Vi (Next page) BACK COVERS Inside Back Cover Outside Back Cover Date Signed | ii (Next page) | | | | |
| V (Next page) VI (Next page) BACK COVERS Inside Back Cover Outside Back Cover Date Signed | iii (Next page) | | | | |
| Vi (Next page) BACK COVERS Inside Back Cover Outside Back Cover Date Signed | iV (Next page) | | | | |
| Vi (Next page) BACK COVERS Inside Back Cover Outside Back Cover Date Signed | | | | | |
| Inside Back Cover Outside Back Cover Date Signed | | | | | |
| Inside Back Cover Outside Back Cover Date Signed | | | | | <u> </u> |
| Date Signed | | | | | |
| Date Signed | Outside Back Cover | | | | |
| | Date | Signed | | | |

Order of Materials

The purpose of this form is help you communicate your needs and intentions to us in a way that is clear and concise. To assist you in completing this form, you may wish to refer to the following terms and definitions:

- 1) *JCI will format*...Selecting this option indicates that JCI will be typesetting or formatting the files or hardcopy you supply.
- 2) Camera Ready Reproduction Copy...Selecting this option indicates that the item is formatted in the journal's style and printed by a high resolution printer on Hammermill 28/70 lbs. photo white or equal paper. JCI will scan as is.
- 3) Camera Ready Electronic Files... Selecting this option indicates the files submitted are already formatted in the journal's style. They are to be printed out in contract proof form by JCI.
- 4) *Complete*... Selecting this option indicates that the article is complete in the form submitted and needs nothing further from JCI to be ready to print.
- 5) *Pre-press by JCI Required*... Selecting this option indicates that the article needs additional work by JCI for such items as graphics, tables, charts, etc., before the article is ready to be printed. Please include details of the additional work required.