# APPLYING FOR CLERKSHIPS WITH FEDERAL ADMINISTRATIVE LAW JUDGES

There are approximately thirty (30) federal executive agencies that utilize administrative law judges, or ALJ’s. Some ALJ’s hire law clerks or staff attorneys to assist them with performing legal research and drafting memoranda and orders, among other things, in connection with their quasi-judicial functions. There is no centralized application process in which the ALJ’s in the various federal agencies participate to hire their clerks. Rather, the hiring process varies agency-by-agency.

For those interested in clerking with a federal ALJ, there are several ways to learn of what opportunities are available and how to go about applying for them. Students should contact the agencies in which they are interested and inquire directly to determine whether the ALJ’s are hiring clerks and the process to apply. Below is a list of the federal agencies that we understand currently have ALJ’s and their points of contact. Students should also check the online job postings on Symplicity and [www.usajobs.gov](http://www.usajobs.gov) as federal agencies occasionally announce openings for clerkship positions on those websites.

<table>
<thead>
<tr>
<th>Department of Agriculture</th>
<th>Commodity Futures Trading Commission</th>
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<tbody>
<tr>
<td>Peter M. Davenport</td>
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<tr>
<td>Chief Administrative Law Judge</td>
<td>Office of Proceedings</td>
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<tr>
<td>1049 South Building</td>
<td>Administrative Law Judge (Vacant)</td>
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<tr>
<td>1400 Independence Ave., SW. Washington, DC 20250-9202</td>
<td>1155 21st Street, NW. Washington, DC 20581</td>
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<tr>
<td>Ph: (202) 720-6383</td>
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<td>Fax: (202) 690-0790</td>
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<th>Department of Education</th>
<th>Environmental Protection Agency</th>
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<tr>
<td>Allan Lewis</td>
<td>Susan L. Biro</td>
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<tr>
<td>Chief Administrative Law Judge</td>
<td>Chief Administrative Law Judge</td>
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<tr>
<td>Office of Administrative Law Judges</td>
<td>Franklin Court Building</td>
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<tr>
<td>470 L’Enfant Plaza, East, SW, Room 2132</td>
<td>1099 14th Street, NW, Washington, DC 20005</td>
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<tr>
<td>Washington, DC 20202-4533</td>
<td><a href="mailto:buri.susan@epa.gov">buri.susan@epa.gov</a></td>
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<tr>
<td><a href="mailto:Allan.lewis.@ed.gov">Allan.lewis.@ed.gov</a></td>
<td><a href="http://www.epa.gov/oalj/">http://www.epa.gov/oalj</a></td>
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<td>Ph: (202) 619-9714</td>
<td>Ph: (202) 564-6255</td>
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<tr>
<td>Fax: (202) 619-9726</td>
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<th>Federal Communications Commission</th>
<th>Federal Energy Regulatory Commission</th>
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<tr>
<td>Richard L. Sippel</td>
<td>Curtis L. Wagner</td>
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<tr>
<td>Chief Administrative Law Judge</td>
<td>Chief Administrative Law Judge</td>
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<tr>
<td>445 12th Street, SW.</td>
<td>888 First Street, NE.,</td>
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<tr>
<td>Washington, DC 20554</td>
<td>Washington, DC 20426</td>
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<tr>
<td><a href="mailto:Richard.sippel@fcc.gov">Richard.sippel@fcc.gov</a></td>
<td><a href="mailto:Curtis.wagner@ferc.gov">Curtis.wagner@ferc.gov</a></td>
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<tr>
<td>Ph: (202) 418-2280</td>
<td>Ph: (202) 502-8500</td>
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<tr>
<td>Fax: (202) 418-0195</td>
<td>Fax: (202) 219-3289</td>
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Federal Labor Relations Authority
Charles R. Center
Chief Administrative Law Judge
1400 K Street, NW, Suite 300
Washington, DC 20424-0001
center@flra.gov
Ph: (202) 218-7950
Fax: (202) 482-6629
http://www.flra.gov/ALJ

Federal Maritime Commission
Clay G. Guthridge
Chief Administrative Law Judge
800 North Capitol Street, NW, Rm. 1088
Washington, DC 20573-0001
cguthridge@fmc.gov
Ph: (202) 523-5750
Fax: (202) 566-0042

Federal Mine Safety and Health Review Commission
Robert J. Lesnick
Chief Administrative Law Judge
1331 Pennsylvania Ave., NW, Rm. 1414
Washington, DC 20004-1710
rlesnick@fmshrc.gov
Ph: (202) 434-9958
Fax: (202) 439-9949
http://www.fmshrc.gov/

Federal Trade Commission
D. Michael Chappell
Chief Administrative Law Judge
600 Pennsylvania Avenue, NW, Rm. 106
Washington, DC 20580
Ph: (202) 326-3637
Fax: (202) 326-2427
http://www.ftc.gov/ftc/alj.shtm

Department of Health and Human Services, Departmental Appeals Board
Constance Tobias, Chair
Cohen Building
330 Independence Avenue, SW. Mail Stop 6127, Rm. G-644
Washington, DC 20201
costance.tobias@hhs.gov
Ph: (202) 565-0200
Fax: (202) 565-0238
http://www.hhs.gov/dab/

Department of Health and Human Services, Office of Medicare Hearings and Appeals
Nancy J. Griswold
Chief Administrative Law Judge
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Nancy.griswold@hhs.gov
Ph: (703) 235-0635
Fax: (703) 235-0700
http://www.hhs.gov/omha/index.html

Department of Housing and Urban Development
Arthur A. Liberty
Chief Administrative Law Judge
1707 H Street, NW, 11th Floor
Washington, DC 20006
Ph: (202) 254-0000
Fax: (202) 254-0011

Department of the Interior
Janet A. Goodwin
Acting Director, Office of the Director
Office of Hearings and Appeals
801 North Quincy Street, Suite 300
Arlington, VA 22203
http://www.doi.gov/oha/about-oha-director.cfm
Ph: (703) 235-3800
Fax: (703) 235-0184

International Trade Commission
Charles E. Bullock
Chief Administrative Law Judge
500 E Street, SW., Rm. 317-I
Washington, DC 20436
Charles.bullock@usitc.gov
http://usitc.gov/index.htm
Ph: (202) 205-2694
Fax: (202) 205-1852
Social Security Administration
Debra Bice
Chief Administrative Law Judge
5107 Leesburg Pike, Rm. 1500
Falls Church, VA 22041
Ph: (703) 605-8500
Fax: (703) 605-8501
Debra.bice@ssa.gov

Department of Homeland Security
U.S. Coast Guard
Walter J. Brudzinski
Chief Administrative Law Judge, Rm. 6302
Commandant (CG-00J)
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Washington, DC 20593-7000
Ph: (202) 372-4440
Fax: (202) 372-4964
http://www.uscg.mil/alj/

Department of Transportation
Office of the Secretary
Ronnie A. Yoder
Chief Administrative Law Judge
Office of the Asst. Secretary for Administration
Office of Hearings
1200 New Jersey Ave., SE
Washington, DC 20590
Ph: (202) 366-2142
Fax: (202) 366-7536
http://www.dot.gov/mission/administrations/administration/hearings

U.S. Postal Service
James G. Gilbert
Administrative Law Judge
Colonial Place
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Fax: (703) 812-1901
http://about.usps.com/who-we-are/judicial/welcome.htm

Updated August 2013