Public Interest/Public Sector Career Day Orientation
(Saturday, 2/4/12 @ UC Hastings)

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What is PI/PS Day?

- Career Fair coordinated through OneJustice (a local nonprofit) by the 9 Bay Area law schools

- 2 components:
  - Meet the Advocates (morning only)
  - Formal Interviews (on site)

- A good tool to find a summer PIPS job, but you should also apply directly to employers
Formal Interviews: The Application Process

- **12/15**: receive instructions to access job postings from participating employers

- **1/3—1/20 @ noon**: apply for interviews

- Upload materials requested by employer

- Employers pre-screen & have limited slots
Applying for Interviews at PI/PS Day

2011 Student Welcome
Welcome to the Northern California Public Interest/Public Sector Legal Career Day online system! Below you will find Important Dates and our Online System Student Manual, also emailed to you. Please read through the below before using the system.

IMPORTANT DATES

December 16, 2010: Students will receive an email containing their username and password to access the PI/PS Day online system and begin researching participating employers and available positions. You will not be able to apply for interviews at this time.

December 23, 2010 – January 3, 2011: The Public Interest Clearinghouse offices will be closed and staff will not be able to check or respond to email until January 4.

January 4, 2011: At 12:00 noon, students will be able to apply for interviews by submitting applications electronically. Please note, some schools may require that resumes be pre-approved before uploading them to the PI/PS Day online system.

January 21, 2011: At 12:00 noon, the student application process will close. Students must have submitted all applications for interviews by this time.
Applying for Interviews at PI/PS Day
Applying for Interviews at PI/PS Day
Formal Interviews

1/27, 2 pm: Students receive interview schedules
1/30, 3pm: Deadline to cancel interviews
1/31, 4pm: Deadline to cancel alternate interviews
2/1: Final interview schedules available

FEBRUARY 4: PI/PS Day at UC Hastings, 9-6 pm
Open slots sign-up
Formal Interviews: Application Tips

• **Cover letters should be customized for each employer.**

• Technical issues with the application system

• 1Ls transcripts
Formal Interviews: Interview Prep

- Know the employer inside & out

- Be prepared for questions about your skills, your motivation for applying to them specifically

- CDO Spring Mock Interview program & interview prep resources on our webpage
Formal Interviews: What to Expect

- 20-30 mins

- Know what you want to convey to employer. Be responsive to questions, but be sure to find an opportunity to cover your strengths

- Prepare good questions to ask

- Keep track of time

- Good interview etiquette
Meet The Advocates

- Prepare a strategy ahead of time
- Ask about their work and internship opportunities, as well as post-grad employment
- Some employers do on-the-spot interviewing
- Some students have gotten jobs with MTA employers even without a formal interview at PI/PS Day
PI/PS Day 2011—Meet the Advocates

Public Interest

Public Sector
FAQ’s

- What if I submit materials, but don’t receive an interview?
- What if I did not submit materials before hand?
- What should I wear?
- What should I bring with me?
- Should I apply to participating employers before the PI/PS deadlines?
Resources for PIPS Day Research

• OneJustice.org/PIPS Day Online System
• Employer websites
• Summer Evaluations on b-Line
• Other students!

And, more generally, don’t forget about:
• Pslawnet.org
• Gov’t Honors and Internship Guide
• CDO Website
Organizations that have interviewed in recent years

AIDS Legal Referral Panel
API Legal Outreach
Asian Law Alliance
Asylum Access
Bay Area Legal Aid
Brayton Purcell LLP
California Appellate Project
California Coastal Commission
California Indian Legal Services
Center for Food Safety
Center for WorkLife Law
Center on Race, Poverty & the Environment
Centro Legal de la Raza
Children’s Law Center of Los Angeles
Communities for a Better Environment
Community Legal Services in East Palo Alto
Contra Costa County Public Defender’s Office
Department of Fair Employment & Housing
DHHS/OS/OGC-IX
Disability Rights Advocates
Disability Rights California
Disability Rights Education & Defense Fund
Disability Rights Legal Center
DNA Peoples Legal Services
Drug Policy Alliance, Office of Legal Affairs
East Bay Community Law Center
Environmental Law Foundation
Eviction Defense Collaborative
Fair Housing Law Project
Family Law Facilitator, San Mateo County Superior Court
Family Violence Law Center
Federal Defenders of San Diego, Inc.
Federal Public Defender of Arkansas, Capital Habeas Unit
Greenlining Institute
Hawkins Center of Rubicon
Health Legal Services/Law Foundation of Silicon Valley
HomeBase
Homeless Action Center
Homeless Advocacy Project (VLSP)
International Institute of the Bay Area
Organizations that have interviewed in recent years (cont’d)

Justice Now
Kazan, McClain, Lyons, Greenwood & Harley
La Raza Centro Legal
Lawyers for Clean Water
Legal Advocates for Children & Youth
Legal Aid Association of California
Legal Aid Foundation of Los Angeles
Legal Aid of Marin
Legal Aid Society of San Mateo County
Legal Assistance for Seniors
Legal Community Against Violence
Legal Services for Children
Legal Services for Prisoners with Children
Legal Services of Northern California
Mental Health Advocacy Project
National Center for Lesbian Rights
National Center for Youth Law
National Labor Relations Board Region 20
National Labor Relations Board, Region 32
Neighborhood Legal Services of Los Angeles County
Office of the Federal Defender – Eastern District of California
Prison Law Office
Pro Bono Project Silicon Valley
Public Advocates
Public Counsel Law Center
Public Health Law and Policy
Public Interest Law Firm
Public Interest Law Project
Public Law Center
Sacramento County Office of the Public Defender
San Diego County Office of the Public Defender
San Francisco Baykeeper
State Bar of California-Office of the Chief Trial Counsel
Superior Court of California, Alameda County
Transgender, Gender-Variant and Intersex Justice Project
Transgender Law Center
Tri-Valley Communities Against a Radioactive Environment
US DOJ, Environment and Natural Resources Division
US DOJ, Environmental Enforcement Section
Organizations that have interviewed in recent years (cont’d)

US DOLabor, Office of Administrative Law
US DOLabor, Office of the Solicitor
USDA Office of the General Counsel
University of California, San Francisco
Watsonville Law Center
Youth Law Center
PI/PS Day

• **Saturday, February 4, 2012, 9-6pm**

• Location:  
  **UC Hastings School of Law**  
  **200 McAllister Street, San Francisco**

• Meet the advocates runs ONLY 9:30am – 12:30pm

• Come early (7 am or earlier) for open slots

Questions?  
Contact me!  
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