



EXAM RESCHEDULE POLICY

An in-class final exam will be rescheduled only if a student has:

- 1) two in-class final exams scheduled for the same exam period;
- 2) two in-class final exams scheduled for two consecutive exam periods (e.g., two exams on the same day, or one exam in the afternoon and another the following morning); or
- 3) three in-class final exams scheduled on three consecutive days.

Exams may not be rescheduled to accommodate travel plans, employment, or other personal obligations. Rescheduled exams will not be given earlier than the original exam date.

Although students may indicate a preference as to which exam is rescheduled, rescheduling decisions will be made at the discretion of the Dean of Students and the Director of Student Services.

SPRING 2008 EXAM RESCHEDULE DATES

Spring 2008 exams will be moved to the next reschedule date unless doing so would create another conflict, in which case the exam in question will be moved to the next earliest exam reschedule date:

Reschedule date and time:

Wednesday, May 7 at 1:30 p.m.

Saturday, May 10 at 1:30 p.m.

Tuesday, May 13 at 1:30 p.m.

Wednesday, May 14 at 1:30 p.m.

Thursday, May 15 at 8:30 a.m.

Friday, May 16 at 8:30 a.m.

Exam Reschedule Request Forms must be submitted to the Registrar's Office no later than Friday, March 21, 2008 at 4:00pm. Students will be of the rescheduled exams by April 1, 2008.

SPRING 2008 EXAM RESCHEDULE REQUEST FORM

STUDENT INFORMATION:

Student name: _____ Exam number: _____

Email: _____

EXAM INFORMATION:

Please indicate the rule under which you are entitled to reschedule an exam:

- _____ 1) two in-class final exams scheduled for the same exam period
- _____ 2) two in-class final exams scheduled for two consecutive exam periods
- _____ 3) three in-class final exams scheduled on three consecutive days

List below **all** of the law school courses you are taking this semester; for each, indicate the whether there is an in-class exam, take-home exam, final paper, or other form of evaluation. Place a check (in the far left column) next to the course with the in-class exam you would prefer to reschedule. Preferences will be accommodated to the extent possible.

Check the exam you wish to reschedule

_____ Course name: _____ Professor: _____

In-class exam Take-home exam Paper Other: _____

_____ Course name: _____ Professor: _____

In-class exam Take-home exam Paper Other: _____

_____ Course name: _____ Professor: _____

In-class exam Take-home exam Paper Other: _____

_____ Course name: _____ Professor: _____

In-class exam Take-home exam Paper Other: _____

_____ Course name: _____ Professor: _____

In-class exam Take-home exam Paper Other: _____

_____ Course name: _____ Professor: _____

In-class exam Take-home exam Paper Other: _____

Exam Reschedule Request Forms must be submitted to Mindi Mysliwec no later than 4:00pm on Friday, March 21, 2008.