

Internship Program at the Beijing Arbitration Commission

EMPLOYER DESCRIPTION

The Beijing Arbitration Commission (BAC), established in 1995, is one of China's foremost non-profit arbitration organizations. The BAC offers services in arbitration, mediation, and other dispute resolution procedures. Since it was established, the BAC has accepted more than 15,000 cases in total. The parties to these cases are from such jurisdictions as USA, UK, Japan, South Korea, Singapore, Australia, Hong Kong, Macao, and Taiwan.

JOB DESCRIPTION

The internship with the BAC will provide candidates with the opportunity to practice what they have learned thus far in their legal education, as well as broaden and improve their knowledge about Chinese dispute resolution mechanisms and legal practice. This is an unpaid internship, but support for travel and living expenses (approximately \$4,000) is available.

Tasks assigned to interns will depend on the level of fluency in the Mandarin language and will mainly consist of:

- Taking part in the administration of the arbitral process, including case acceptance, pre-hearing activities, the arbitration hearing, and case management;
- Performing research in the field of Chinese law and dispute resolution. This will often constitute a major project for foreign interns not familiar with the language and will be an opportunity to learn the Chinese legal regime and offer a comparative perspective to the members of the Commission on the alternative arbitration and mediation system in force in the country of the applicant;
- Assisting the BAC Secretariat (case managers) with other tasks that will be helpful to the applicant's development, legal education and future career.

Furthermore the applicant is strongly encouraged to meet with and interview members of the BAC staff and the BAC Arbitrators in panel. These represent invaluable opportunities to gain insight about the process of Chinese dispute resolution mechanisms.

During the internship, candidates will be supervised by a member of the BAC Secretariat, all of whom hold an LL.M., or equivalent degree, and are admitted to practice law in China in various capacities. Applicants willing to develop research projects of their own are invited to present them to their mentor, to discuss the project's feasibility and prospect of implementation.

APPLICATION PROCEDURE

The BAC provides internship positions throughout the year. Any law school students with

interest in China's commercial dispute resolution are welcomed to apply. All prospective interns are requested to supply all of the following information:

- a cover letter indicating what the intern expects to benefit from the internship and the specific period of time and dates the intern would like to stay;
- a current curriculum vitae;
- a letter of recommendation from a professor or professional specialized in dispute resolution or Chinese law who has personally knowledge of the candidate's qualifications.

The due date for applications is January 24, 2011. Please send all inquiries and required materials to Tony Zaloom, China Program Director, Berkeley Center for Law, Business and the Economy, at azaloom@law.berkeley.edu. Copy of application materials should also be sent to Stanley Lubman, Distinguished Lecturer Emeritus, at slubman@pacbell.net.